MSc (Thesis-based) Program
Planning the MSc Examination

The Graduate Office needs **four weeks** notice in order to make arrangements for a M.Sc. defence. Your thesis should be complete and approved by your Supervisor (i.e., ready to be distributed to committee members) when you make your request.

Once you and your supervisor have finalized the date and time of the examination with the committee members, you are required to submit a completed "*Committee for the Final MSc Oral Examination*" form plus a copy of your final thesis to the Pharmacology Graduate Office.

(Be sure to include the **confirmed date and time of the examination**, as well as FULL CONTACT INFORMATION for all non-Pharmacology Committee members.)

The following are the annual graduation deadlines:

April *(in absentia)*: The signed Thesis Approval Form (which your supervisor will receive at the defense) must be received in the Pharmacology Graduate Office by the end of January.

June: The signed Thesis Approval Form must be received in the Pharmacology Graduate Office by the end of April.

November: The signed Thesis Approval Form must be received in the Pharmacology Graduate Office by the first week in October.

After a successful examination, the corrected thesis must be submitted to the School of Graduate Studies via the ETD on or before the posted deadline, along with the required library authorization forms and thesis processing fee.

For more information, see the SGS Websites:

"*Producing your Thesis*": http://www.sgs.utoronto.ca/currentstudents/Pages/Producing-Your-Thesis.aspx

and "*Completing Degree Requirements*":
http://www.sgs.utoronto.ca/currentstudents/Pages/Completing-Degree-Requirements.aspx

Bound thesis copies are not required; however, students who wish to obtain bound copies of their thesis may contact the Graduate Assistant who has the name of several binding companies, and would be happy to help you arrange binding.